

Terms of Reference: Communications Subcommittee 2017-2018

1. Act in accordance with the Society's *Constitution* and *Communications Policy and Procedures*.
2. Coordinate and oversee the Society's media channels, including the *Bulletin*, websites, Facebook pages, YouTube channel and Twitter account.
3. Assist the Society's management committee and subcommittees with their communications.
4. Undertake at least one event per year for the benefit of the membership.
5. Report on its activities at each meeting of the Society's management committee.

Virginia Simpson-Young
8 April 2018